

1 **MINUTES OF MEETING**

2 **PARKLAND PRESERVE**

3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Audit Committee Meeting of the Board of Supervisors of Parkland Preserve Community
5 Development District was held on Monday, November 25, 2019 at 4:30 p.m. at Bartram Trail Branch
6 Library, 60 Davis Pond Boulevard, Fruit Cove, Florida 32259.

7 **FIRST ORDER OF BUSINESS – Call to Order**

8 Ms. Thibault called the meeting to order and conducted roll call.

9 Present and constituting a quorum were:

10	Mohammad Bataineh	Board Supervisor, Chairman
11	Nasrullah Ghafoor	Board Supervisor, Vice Chairman
12	Sara Ascha	Board Supervisor, Assistant Secretary

13 Also present were:

14	Patricia Thibault	District Manager, DPGF Management and Consulting LLC
15	Bill Schilling	District Engineer, Kimley-Horn & Associates
16	Sarah Warren	District Counsel, Hopping, Green & Sams

17 *The following is a summary of the discussions and actions taken at the November 25, 2019 Parkland*
18 *Preserve CDD Board of Supervisors Audit Committee Meeting.*

19 **SECOND ORDER OF BUSINESS – Audience Comments**

20 There being none, the next item followed.

21 **THIRD ORDER OF BUSINESS – Administrative Items**

22 A. Exhibit 1 – Review of RFP and Evaluation Criteria

23 Ms. Thibault gave an overview of the evaluation scoring criteria for auditing services proposals.

24 **FOURTH ORDER OF BUSINESS – Business Matters**

25 A. Authorization to Proceed with Publications of RFP

26 On a MOTION by Mr. Bataineh, SECONDED by Mr. Ghafoor, WITH ALL IN FAVOR, the
27 Board approved the Authorization to Proceed with Publications of RFP for the Parkland Preserve
28 Community Development District.

29 B. Scheduling of Next Meeting Date – January 27, 2019

30 **FIFTH ORDER OF BUSINESS – Adjournment**

31 Ms. Thibault asked for final questions, comments, or corrections before requesting a motion to
32 adjourn the meeting. There being none, Mr. Bataineh made a motion to adjourn the meeting.

33 On a MOTION by Mr. Bataineh, SECONDED by Mr. Ghafoor, WITH ALL IN FAVOR, the Board
34 adjourned the meeting for the Parkland Preserve Community Development District.

35 **Each person who decides to appeal any decision made by the Board with respect to any matter*
36 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
37 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

39 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
40 meeting held on _____.

41

Signature

Signature

42

Printed Name

Printed Name

43

44 Title: Secretary Assistant Secretary

Title: Chairman Vice Chairman